### Outpatient Clinic Healthcare Staff

Checklists: The checklist translates the Bree guidelines into action steps for that sector (i.e., clinician, health delivery site, public health, etc.). The action items have been arranged into levels 1, 2, and 3 to correspond to the difficulty level of implementing the action into the sectors’ setting. Bree staff co-created the checklists with report workgroup members and topic experts.

Level 1

#### Planning & Preparedness

* **Send refills of essential medications as early as possible before heat and wildfire smoke.** Alert patient and/or support system to pick up the medication.
  + **Counsel patients working in heat on exercising rights and required protections. For patients working in the heat. (see resource** [**here**](https://deohs.washington.edu/pnash/sites/deohs.washington.edu.pnash/files/2023-06/BestPracticesForHeatIllnessInAg-6-23.pdf)**),**
* **Know where local cooling centers** are in your area to direct patients if necessary. ([Washington 211](https://wa211.org/) )

#### Equity

* **For patients working in the heat**, teach patients how to find out about local (e.g., State) policies on heat and air quality triggers for workplace health and safety protections

Level 2

#### Planning & Preparedness

* **During heat or poor air quality due to wildfire smoke, a designated individual** (care manager or similar) **on the care team should be responsible for outreach to at-risk patients, providing guidance and coordination support to access needed resources** (e.g, transportation to cooling centers, meds, etc)

#### Equity

* **Develop a workflow to identify patients** that are at higher risk for heat-related illness and exacerbations of conditions due to heat and wildfire smoke
  + Consider using ICD-10 codes, prescription information and demographic information to automatically flag and add to registry
* **Add patients at higher risk to a queryable registry.**
* **Take measures to protect privacy of patient information**
* **During warmer months, direct patients on the registry to a care manager (or similar professional)** to for personalized outreach before and during extreme heat and poor air quality due to wildfire smoke
  + **Consider tailored educational messaging for higher risk populations triggered automatically during heat or wildfire smoke.**

Level 3

#### Tracking & Measurement

* **Track and monitor high risk patients on registry** for ED visits or hospitalizations for heat related illness and chronic condition exacerbations during warmer months.

*In addition to the above guidelines, clinics (i.e. primary care, pediatrics, perinatal) should engage in the following activities:*

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